

**Proposal Form - 'Group Care 360'**

URN: CHIL / G / PK / 086 / 22-23

Proposal No.: \_\_\_\_\_

**For Office Use Only**

**Intermediary Details**

Intermediary Name :

Intermediary Code :  Intermediary RM Code :

Intermediary Branch Code :  Business Sector :

**Care Health Insurance Branch Details**

Sales Manager Name :

Branch Code :  Client ID :  Receipt ID :

- To be filled in by the Proposer in CAPITAL LETTERS only.
- Care Health Insurance Limited (the "Company") is under no obligation to accept any proposal for insurance and to issue a policy by the mere submission of a completed proposal form or due to any payment for any policy. In the event the Company does not accept the proposal, You will be informed of the same and the premium received (less costs of medical tests) from You, if any, will be refunded without interest.
- If there is insufficient space for You to complete Your answers, please use the Additional Information section. All attached documents form part of this Proposal Form.
- The proposed policyholder will be referred to in this Proposal Form as "Proposer", "You" or "Your".

**Proposer Details**

Full name of the Proposer/Entity :

Date of Incorporation/Date of Birth :  /  /  (DD/MM/YYYY)

Correspondence Address :

Locality :  City :

Pin Code :  State :

Landmark :

Permanent Address :  (if same as above please tick here)

Locality :  City :

Pin Code :  State :

Landmark :

Contact Details: Land line (R) :  (STD Code) (O) :  (STD Code)

Mobile No :

E-mail ID :

Identification No. / Bank Account No. / any other :

PAN (mandatory) :  Please share the required KYC documents as per Appendix I (mandatory)

Do all the members proposed to be insured form part of one Group or Association or Corporate body?  Yes  No

Is the scheme contributory  Yes  No

## Details of the Proposed to be Insured

Please provide complete details of Proposed to be Insured as per Annexure- I attached

Note: The Company shall reject Your proposal and refund the premium amount in case of incompleteness or any discrepancy highlighted or any other reason.

## Policy Details

Policy Period : From (00:00 hours)  /  /  (DD/MM/YYYY) To (midnight)  /  /  (DD/MM/YYYY)

Coverage Type :  Individual  Family

If Family coverage type is opted, then the Member Combination chosen:  Members

If Family coverage type is opted, then Coverage for Optional Benefit 1 (Hospitalization Expenses), Optional Benefit 2 (Out-Patient Care) and its Optional Extensions, Optional Benefit 8 (Dental Care), Optional Benefit 9 (Vision Care), Optional Benefit 11 (Health Check-up) is on  Individual basis  Floater basis

## Geographical Scope

India  Worldwide excluding India  Worldwide excluding US, Canada, India

Details of Optional Benefit(s) and Optional Extension(s) as per Final quote and/or Annexure – II

## Past Policy and Claim Details

1. Kindly provide particulars for the past 3 (three) policy periods for which policy was availed.

Policy Period (From - To) (DD/MM/YYYY)	Name & Address of the Insurer	Policy No.	Total Premium	Total No. of claims (Paid + Outstanding)	Total Amount of claims (Paid+ Outstanding)	Total No. of Lives Insured (including endorsements at end of policy)	Name of TPA, if any
			₹	₹	₹		
			₹	₹	₹		
			₹	₹	₹		

2. Please provide details on the following condition(s)

Condition(s) applicable to your health insurance policy	Yes/No	Name of Insurance Company	Address
1. Declined to continue			
2. Not invited renewal			
3. Imposed any restrictions or special conditions			

## Material Disclosures

Any additional information relevant to the policy applied for : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

Note: Please use additional sheets if space is not sufficient to give details

### Care Health Insurance Limited

Regd. Office: 5th Floor, 19 Chawla House, Nehru Place, New Delhi-110019 Correspondence Office: Vipul Tech Square, Tower C, 3rd Floor, Golf Course Road, Sector-43, Gurugram-122009 (Haryana) Website: www.careinsurance.com CIN: U66000DL2007PLC161503 UIN: RHIHLGP20126V011920 IRDAI Registration No. - 148

## Declaration

- I hereby declare, on my behalf and on behalf of all persons proposed to be insured, that the above statements, answers and / or particulars given by me are true and complete in all respects to the best of my knowledge and that I am authorized to propose on behalf of these other persons.
- I understand that the information provided by me will form the basis of the insurance policy, is subject to the Board approved underwriting policy of the Insurer and that the policy will come into force only after full payment of the premium chargeable.
- I further declare that I will notify in writing any change occurring in the occupation or general health of the life to be insured / proposer after the proposal has been submitted but before communication of the risk acceptance by the company.
- I declare that I consent to the company seeking medical information from any doctor or hospital who / which at any time has attended on the person to be insured/ proposer or from any past or present employer concerning anything which affects the physical or mental health of the person to be assured / proposer and seeking information from any Insurer to whom an application for insurance on the person to be insured / proposer has been made for the purpose of underwriting the proposal and / or claim settlement.
- I authorize the company to share information pertaining to my proposal including the medical records of the Insured/Proposer for the sole purpose of underwriting the proposal and / or claims settlement and with any Governmental and / or Regulatory authority.
- I hereby consent to receiving information from Central CKYC Registry through SMS/Email on the above registered email address/number.

Date :  /  /

Signature of the Authorized Signatory : \_\_\_\_\_

Place :

(On behalf of all the Proposed to be Insured under the Policy)

## Premium Payment Information

Premium Amount :

Payment By : Cheque / Demand Draft No. / Any other Mode (Strike out whichever is not applicable)

Cheque / Demand Draft No. / Authorization ID :

Date :  /  /

Payment Amount (INR) :

Bank Name :

In case of payment through Cheque/Demand Draft, the instrument should be drawn in favour of **"Care Health Insurance Ltd."**

## Statutory Warning

### Prohibition of Rebates

(Under Section 41 of Insurance Act 1938)

- No person shall allow or offer to allow, either directly or indirectly, as an inducement to any person to take out or renew or continue an insurance in respect of any kind of risk relating to lives or property in India, any rebate of the whole or part of the commission payable or any rebate of the premium shown on the policy, nor shall any person taking out or renewing or continuing a policy accept any rebate, except such rebate as may be allowed in accordance with the published prospectuses or tables of the Insurer.
- Any person making default in complying with the provisions of this section shall be liable for a penalty which may extend to ten lakh rupees.

## Addendum - Vernacular Declaration

I \_\_\_\_\_, son/daughter of \_\_\_\_\_, resident of \_\_\_\_\_ declare that I have read out and fully explained the contents of the Proposal Form and all other accompanying documents in \_\_\_\_\_ language to the Proposer which is a language understood by him/her and is imperative for the Proposer to avail the insurance from the Company. The contents and import of the proposal have been fully understood by him/her and the replies have been recorded according to the information provided by the Proposer. The replies have also been read out to, fully understood and confirmed by the Proposer.

Date :  /  /

Name of the Declarant : \_\_\_\_\_

Place : \_\_\_\_\_

Signature of the Declarant : \_\_\_\_\_

(On behalf of all the Proposed to be Insured under the Policy)

## Acknowledgement for Proposal

Please retain this counterfoil for your records

(On behalf of Care Health Insurance Limited)

We acknowledge the receipt of payment of ₹ \_\_\_\_\_ vide Cheque/DD No. \_\_\_\_\_ from M/S. \_\_\_\_\_ Please note that this is only an acknowledgement receipt and does not amount to acceptance of risk or commencement of policy. Care Health Insurance Limited is not liable for any claim between the time that the proposal amount is received and policy start date. The validity of receipt is subject to realization of proposal amount. Acceptance of proposal & issuance of Policy shall be subject to receipt of completed proposal form, premium payment, medical reports (wherever applicable) and underwriting decision of the Company.

NOT VALID AGAINST CASH

Proposal No.: \_\_\_\_\_

Signature of the Representative : \_\_\_\_\_

Name of the Representative : \_\_\_\_\_

Insurance is a subject matter of solicitation. IRDA Registration No. 148

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**Group Care 360° - Annexure - I to Proposal Form - Enrollment Data (Illustrative)**

Policyholder Name	Policyholder Identification No./Bank Account No.	Primary Insured Member ID	Insured Member/Dependent Name	Address of Primary Insured Member	DOJ (DD/MM/YY)	Age & Date of Birth	Relationship with Primary Insured Member	Gender	Nominee

**Section A : Medical Declaration**

**Part A**

Please consider the following questions as they apply to each of the Member	Insured 1	Insured 2	Insured 3	Insured 4	Insured 5
Have you or any of the persons proposed for insurance suffered from any of the following disease and/or have undergone treatment in a hospital for these disease/for any	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
Details	Existing Since_____	Existing Since_____	Existing Since_____	Existing Since_____	Existing Since_____
1. Cancer/tumor	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____
2. Brain / Nervous System Disorders (For example: Stroke, Paralysis, Dementia, Epilepsy, Multiple Sclerosis, Psychiatric)	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____
3. Heart disease (For example: Coronary Artery Disease, Hypertension, Valve disease, Chest Pain, Heart Failure or)	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____
4. Chronic Lung Disease (For example: Asthma, COPD, Tuberculosis, Bronchitis, Emphysema, Pleural Effusion)	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____
5. Chronic Liver/Gastrointestinal Disease (For Example: Cirrhosis, Hepatitis, Pancreatitis, other Liver disease, Crohn's disease, Ulcerative Colitis, Piles)	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____
6. Diabetes with complications / or on Insulin (For example: Kidney Disease, Eye Disease, Foot Ulcer, Neuropathy)	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____
7. Chronic Kidney Disease (For example: Kidney Stones/ Renal Failure/ Dialysis/ CKD/ Nephritis)	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____
8. Blood Disorders/ Auto-Immune Diseases Thalassaemia Major (For example: Anemia, Bleeding Disorders, Immune - Endocrine/ Muscular/Neuro-Muscular/Bone Diseases (For Example: Thyroid, Pituitary, Muscular Dystrophies, Arthritis, Myasthenia Gravis)	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____
9. Disease of Reproductive and Urinary system (For example: Fibroids, Breast lumps, Hemia, Hydrocele, Menorrhagia, Prostate disorders)	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____
10. Others (please Specify)	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____
11. Has anyone been diagnosed / hospitalized or under any treatment for any illness/injury in the past?	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____
12. Is anyone of the Insured's family member (1st blood relationship) is suffering from any genetic disorders	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____	<input type="checkbox"/> Y <input type="checkbox"/> N Since_____

Note: The Company shall reject Your proposal and refund the premium amount (after deducting cost of medical tests, if any) in case of incompleteness or any discrepancy highlighted or any other reason.

**Part B**

This part applies if indicated 'Yes' in Part A replies. Please disclose all medical conditions (or undiagnosed symptoms) to which these replies are intended to apply.

Name of patient	Relevant section of Part A	Nature of illness/disability and treatment received	When did it start	How long did it last	Need for any further treatment or consultation	Present state of health in this respect

Signature of the Primary Insured Member : \_\_\_\_\_

(On behalf of all the persons to be insured under the Policy)

**Section B : (Corporate Declaration)**

**Questions to be completed by the Applicant's Authorized Personnel for all the persons (employees and dependents, if applicable) to be insured:**

**Note: If any of the answer is 'Yes', each concerned person(s) will have to go through a personal health declaration and any declared**

- Based on your company employee leave records, in the past two (2) years, has any person to be insured been:
  - On sick leave or hospital leave for five (5) consecutive days or more; or
  - On hospital leave for 2 times or more
- Is any person to be insured currently hospitalized or been told that any medical treatment that is likely to result in an inpatient stay in the hospital or surgery, is required?
- During the past two (2) years, has any person to be insured been diagnosed with, or under treatment, or investigation or follow up for any of the following condition:
  - Cardiovascular Diseases: Include coronary artery disease, myocardial infarction, aortic aneurysm, heart failure, cardiac arrhythmia, heart valvular disease, ischemic heart disease.
  - Neurological Conditions: Include stroke, brain aneurysm, Alzheimer's disease, Parkinson's disease, Syringomyelia, Multiple sclerosis, schizophrenia, epilepsy, Motor neuron disease;
  - Hematologic disease: Include leukemia, lymphoma, aplastic anemia, Thrombocytopenic purpura, hemophilia
  - Respiratory System: Include chronic obstructive pulmonary disease, primary pulmonary hypertension; pulmonary tuberculosis
  - Digestive System: Include liver or hepatic cirrhosis, severe hepatitis such as but not limited to Hepatitis B, Hepatitis C.
  - Urinary System: Include nephrotic syndrome, renal failure, renal dialysis
  - Autoimmune Disease include: systemic lupus erythematosus, systemic scleroderma, AIDS
  - Others: Include all malignant tumor; brain tumour; major organ failure/transplant, diabetes and complication, mental illness and drug alcohol problem.
- During the last 6 months has any person to be insured or been advised by a doctor or a health professional or an alternative practitioner to take, or taking, any repeat medication or injections, whether prescribed or not, for at least 3 times a week and for a minimum period of 3 weeks or had in aggregate 4 or more visits to a doctor or a health professional?

*(This would exclude visits for 'malaria, dengue fever, typhoid, accidental injuries' where the person to be insured has been fully discharged by the doctor and he/she does not require any follow up consultation or further diagnostic/laboratory tests. For female to be insured- this would exclude normal childbirth where there is/had not been any complication in pregnancy and childbirth. This would exclude vitamins, food and health supplements and anti-oxidants)*

Signature of the Authorized Personnel : \_\_\_\_\_

(On behalf of all the persons to be insured under the Policy)

**Group Care 360° - Annexure - II (Coverage Opted for – Optional Benefit / Optional Extension)**

Coverage opted (✓)	S. No.	Name of Optional Benefit / Optional Extension	Special Terms & Conditions	Coverage Amount	Deductible	Co-payment
	<b>I</b>	<b>Hospitalization Expenses</b>				
		a) In-Patient Care				
		b) Day care Treatment				
	I.1	Optional Extension 1 : Pre & Post Hospitalization Medical Expenses Modification				
	I.2	Optional Extension 2 : Maternity Expenses				
	I.3	Optional Extension 3 : No Claim Bonus				
	I.4	Optional Extension 4 : Donor Expenses				
	I.5	Optional Extension 5 : Sub-limits on Hospitalization Expenses				
	I.6	Optional Extension 6 : Alternative methods of Treatments				
	I.7	Optional Extension 7 : Psychiatric Treatment				
	I.8	Optional Extension 8 : Infertility Treatment				
	I.9	Optional Extension 9 : Bariatric Surgery				
	I.10	Optional Extension 10 : Lasik Surgery				
	I.11	Optional Extension 11 : Durable Medical Equipment				
	I.12	Optional Extension 12 : Maternity Complications				
	I.13	Optional Extension 13 : HIV Cover				
	I.14	Optional Extension 14 : In-patient Rehabilitation				
	I.15	Optional Extension 15 : Parent Accommodation				
	I.16	Optional Extension 16 : Dependent Accommodation				
	I.17	Optional Extension 17 : Cochlear Implant				
	I.18	Optional Extension 18 : Modern Treatment Methods				
	I.19	Optional Extension 19: Sub-Limit on Fees charged by a Surgeon, Anaesthetist and Medical Practitioner				
	I.20	Optional Extension 20: Room Rent Modification				
	I.21	Optional Extension 21 : Proportion Charge waive off				
	I.22	Optional Extension 22 : Limit on Illness / Surgeries / Procedures				
	I.23	Optional Extension 23 : Recharge of Coverage Amount				
	I.24	Optional Extension 24 : Corporate Floater				
	I.25	Optional Extension 25 : Modification of Named Ailment Wait Period				
	I.26	Optional Extension 26 : Modification of PED Wait Period				
	I.27	Optional Extension 27 : Additional Coverage Amount for Accidental Hospitalization				
	I.28	Optional Extension 28 : Additional Coverage Amount In Case Of 32 Critical Illnesses				
	I.29	Optional Extension 29 : Coverage for Non-medical Expenses				
	I.30	Optional Extension 30 : Age Related Macular Degeneration				
	I.31	Optional Extension 31 : Hormone Replacement Therapy				
	I.32	Optional Extension 32 : Maternity – only delivery				
	I.33	Optional Extension 33 : Ambulance expenses				
	<b>2</b>	<b>Out-Patient Care :</b>				
	a)	Medical consultations				
	b)	Prescribed Diagnostic Tests				
	c)	Prescribed Pharmacy Expenses				
	2.1	Optional Extension 1 : Vaccination				
	2.2	Optional Extension 2 : Wellness Consultations				
	2.3	Optional Extension 3 : Alternative methods of Treatments (Available only in India)				
	2.4	Optional Extension 4 : Psychiatric Consultations				
	2.5	Optional Extension 5: Physiotherapy, Occupational and Speech Treatment or Therapy				
	2.6	Optional Extension 6 : Extended Alternative methods of Treatments				
	2.7	Optional Extension 7 : Major Diagnostic Tests				
	<b>3</b>	<b>Daily Cash Allowance</b>				
		(a) Optional Extension 1 : Maternity Benefit				
		(b) Optional Extension 2 : ICU Cash				
	<b>4</b>	<b>Convalescence Benefit</b>				
	<b>5</b>	<b>Surgical Cash</b>				
	<b>6</b>	<b>Personal Accident Cover</b>				
		(a) Accidental Death				
		(b) Permanent Total Disablement				
		(c) Permanent Partial Disablement				
	6.1	Optional Extension 1 : Temporary Total Disablement				
	6.2	Optional Extension 2 : Permanent Total Disablement Improvement				
	6.3	Optional Extension 3 : Permanent Partial Disablement Improvement				
	6.4	Optional Extension 4 : Accidental Hospitalization				
	6.5	Optional Extension 5 : Accidental Out-patient Care				
	6.6	Optional Extension 6 : Funeral Expenses				
	6.7	Optional Extension 7 : Ambulance Service				
	6.8	Optional Extension 8 : Children's Education				
	6.9	Optional Extension 9 : Marriage Allowance				
	6.10	Optional Extension 10 : Home Modification				
	6.11	Optional Extension 11 : Vehicle Modification				
	6.12	Optional Extension 12 : Mobility Extension				

## Group Care 360° - Annexure - II (Coverage Opted for – Optional Benefit / Optional Extension)

Coverage opted (✓)	S. No.	Name of Optional Benefit / Optional Extension	Special Terms & Conditions	Coverage Amount	Deductible	Co-payment
	6.13	Optional Extension 13 : Disappearance				
	6.14	Optional Extension 14 : Fractures				
	6.15	Optional Extension 15 : Burns				
	6.16	Optional Extension 16 : Blood Expenses				
	6.17	Optional Extension 17 : Clothes Expenses				
	<b>7</b>	<b>Critical Illness Fixed Benefit</b>				
	7.1	Optional Extension 1 : Modification of Survival Period				
	7.2	Optional Extension 2: Modification of Initial Wait Period				
	7.3	Optional Extension 3 : HIV Cover				
	<b>8</b>	<b>Dental Care</b>				
	<b>9</b>	<b>Vision Care</b>				
	<b>10</b>	<b>Health Services</b>				
	a)	Doctor on Call/Chat				
	b)	Domestic Second Opinion				
	c)	International Second Opinion				
	d)	Medical Room Management				
	e)	Healthy Rewards Program				
	f)	Dietician on Call				
	<b>11</b>	<b>Health Services</b>				
		<b>Additional Optional Benefits</b>				
		Optional Benefit A: Repatriation Of Mortal Remains				
		Optional Benefit B: Compassionate Visit				
		Optional Benefit C: Emergency Worldwide Option –Outside Area of Cover				
		Optional Benefit D: Patient Care				
		Optional Benefit E: Loyalty Bonus				
		Optional Benefit F: Loss of Employment				
		Optional Benefit G: Network limited to Preferred Providers				
		Optional Benefit H: Network limited to specified geographies				
		Optional Benefit I: Cover during duty				
		Optional Benefit J: Cover restricted to Accident				
		Optional Benefit K: Accidental Hospitalization Cash				
		Optional Benefit L: Modification of Wait Period				

Note: The above list may vary depending upon the Optional Benefit / Optional Extension opted by the Group Administrator (Policyholder).

## Appendix I

For Companies	
Name of the company	(I) Certificate of incorporation and Memorandum & Articles of Association
Principal place of business	(II) Resolution of the Board of Directors to open an account and identification of those who have authority to operate the account
Mailing address of the company	(III) Power of Attorney granted to its managers, officers or employees to transact business on its behalf
Telephone/Fax Number	(IV) Copy of the telephone bill (V) Copy of PAN allotment letter
For Partnership firms	
Legal name	(I) Registration certificate, if registered
Address	(II) Partnership deed
Names of all partners and their addresses	(III) Power of Attorney granted to a partner or an employee of the firm to transact business on its behalf
Telephone numbers of the firm and partners	(iv) Any officially valid document identifying the partners and the persons holding the Power of Attorney and their addresses (v) Telephone bill in the name of firm/partners
For Trusts & Foundations	
Names of trustees, settlers, beneficiaries and signatories	(I) Certificate of registration, if registered
Names and addresses of the founder, the managers/directors and the beneficiaries	(II) Power of Attorney granted to transact business on its behalf (III) Any officially valid document to identify the trustees, settlers, beneficiaries and those holding Power of Attorney, founders/managers/ directors and their addresses
Telephone/fax numbers	(iv) Resolution of the managing body of the foundation/association (v) Telephone bill